

# LEO DISTRIBUTOR SDN BHD (1184224-T)

Ground Floor, L188, Jalan Wan Alwi, Lorong Wan Alwi 5, Soho West PH2, 93350 Kuching, Sarawak.

Tel: 082-333780 Fax: 082-333782

Website: www.leohamper.com Email: inquiry@leohamper.com

## Quick Order Form

NO.

### ORDER BY/ BILL TO

Name / Company Name : \_\_\_\_\_ Date : \_\_\_\_\_

Address : \_\_\_\_\_

Contact Person : Mr / Ms : \_\_\_\_\_

Contact Number : (O) \_\_\_\_\_ (H/P) \_\_\_\_\_ (Fax) \_\_\_\_\_

### PAYMENT INSTRUCTIONS

Total Amount of Purchase : RM \_\_\_\_\_ To be Paid by Cash  Company Cheque

Other

If paying by company Cheque : RM \_\_\_\_\_ Bank : \_\_\_\_\_ Cheque No : \_\_\_\_\_

No.	Qty	Hamper Code	Delivery Address	Delivery To Mr / Ms	Contact No.	Delivery Date
1						
2						
3						
4						
5						

Signature & Company Chop

### Note

- \* If there is more than five order / delivery, simply photocopy more black Quick Order Forms, and Fax to Leo Distributor Sdn Bhd at 082-333782.
- \* Do Not Send cash Via Mail. Cash payments should be made in person at Leo Distributor Sdn Bhd office. Please insist on Leo Distributor Sdn Bhd receipt for all cash payments.
- \* All cheques should be crossed and made payable to **LEO DISTRIBUTOR SDN BHD (Hong Leong Bank A/C No. 364-000-130-55)**.
- \* We reserved the right to replace any item and packaging with another of equivalent value, depending on availability.
- \* Confirmation of your Fax order will be made via the telephone. If you do not hear from us within one working day after you've faxed your order please contact us at 082-333780.
- \* An interest rate of 1% per 30 days will be charged on overdue invoices.
- \* There will be a 50% surcharge for any cancellation.
- \* Transport fee of Rm 10.00 will be charged per unit except areas within kuching city 10 km radius.